

**Destin Counseling Services, LLC**  
3209 W. Smith Valley Road, Suite 224  
Greenwood, Indiana 46142  
(317) 884-5012 (phone)

**Participation Agreement**

**Appointments:** Your progress depends on you keeping regularly scheduled appointments and doing “the work.” We will evaluate the progress of our work periodically to determine the need for further appointments. It is your right to discontinue our work any time you feel it is in your best interest to do so. It is my ethical responsibility to end our work when it is reasonably clear that it is no longer of benefit to you.

PLEASE INITIAL \_\_\_\_\_

**Payment/fees:** The general fee is \$130 for the *initial evaluation/consultation* of an individual, couple, or family. That initial evaluation lasts one hour.

- A 2-hour evaluation is recommended for couples and families, as more time is generally a good idea for more intense circumstances. The cost for the 2-hour evaluation is \$230.
- After the initial evaluation/consultation, sessions will generally last 50-minutes at a cost of \$105 per session.
- Special reports to governmental entities, employers, etc. may become necessary from time to time. The fee for such reports is \$75 and is due at the time of the request.

PLEASE INITIAL \_\_\_\_\_

**Cancellations:** If you find it necessary to cancel a scheduled appointment, 24-hour notice is required. With less than 24 hours advanced notice, you will be charged for the session. Please note that this is an out-of-pocket expense, as Destin is self-pay.

PLEASE INITIAL \_\_\_\_\_

**Insurance:** Destin clients are self-pay. This office does not submit claims. Upon request, a detailed receipt can be provided which you can submit to your insurance company for reimbursable expenses. Please check with your insurance company to determine if you can submit your expenses for reimbursement.

PLEASE INITIAL \_\_\_\_\_

**Confidentiality:** What you say in session, your records and attendance are confidential, except:

1. When you give written permission to release information;
2. When your records are subpoenaed for legal reasons;

3. When reporting is required or allowed by law (suspected child abuse or neglect, extreme danger to self or others, suspected elder abuse, etc.); other exceptions as listed in my **HIPPA Notice of Privacy Practices**.
4. If information is requested from a third party (e.g., family member, schools, courts, or other mental professionals, etc.), you agree to discuss this with me as soon as possible. **If we are subpoenaed (required to testify in court), you acknowledge that you are responsible for all fees incurred by Destin (e.g., preparation, legal counsel, time, etc.). Those fees start at \$1,000.**
5. If at anytime, staff engage with a professional consultant, an overview of your particular situation may be explored. During any meeting, the details regarding you, your family, your place of work, etc. will not be divulged.

PLEASE INITIAL \_\_\_\_\_

**Electronic Communication:** Ethical conviction lends itself to the restriction of email and faxed correspondence. In instances where these devices are used, they will generally be used for the exchange of information and not for the purposes of rendering therapy or therapeutic feedback.

PLEASE INITIAL \_\_\_\_\_

**Consent:** It is understood that by signing below, you consent to participate in counseling provided by Destin Counseling Services. You further understand that you are consenting and agreeing only to those services provided by Destin, and that there are other therapists in the suite that operate independent practices and are not responsible for your care. You also understand that I am not responsible for the care provided by professionals or groups that I may refer you to as may become necessary.

By signing below, you acknowledge receipt of my HIPAA Notice of Privacy Policies. This Notice provides information about how I may use/disclose your private health information. I encourage you to read it carefully. My Notice is subject to change; if changed, I will give you a revised Notice.

Client Signature	Client Printed Name	Date
Second Client Signature	Second Client Printed Name	Date
Parent/Guardian Signature	Parent/Guardian Printed Name	Date
Service Provider Signature	Service Provider Printed Name	Date